

1 APRIL 2003

## Indexes

### Numerical Index of CAP Regulations, Manuals, Pamphlets, and Visual Aids

This is an index of regulations, manuals, pamphlets, and visual aids currently in effect by classification, date, title, and office of primary responsibility (OPR) at National Headquarters Civil Air Patrol. Shaded areas identify new or revised material. It is CAP's intention that all publications be written utilizing the concepts of gender neutrality. Therefore, except as required due to gender differences (such as in descriptions of CAP uniforms), all references to one gender should be interpreted to apply equally to both genders.

**Note:** A copy of this index and other publications can be found at <http://www.cap.gov>

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#### 1. How to Post Changes to CAP Indexes:

- a. Conduct an inventory of publications on hand using the index as a guide.
- b. Beside each required publication place a plus sign (+) to show it is on hand, or a minus sign to show it is required and not on file.
  - c. Requisition all publications with the minus sign.
  - d. Upon receipt of publications, add a vertical stroke to the appropriate minus sign (-) to make a plus sign (+) showing the publication is now in the files.
  - e. Upon receipt of a revised publication, annotate the date of that publication in the index.
  - f. Upon receipt of a change, add the change and date immediately below the basic publication.
  - g. Upon receipt of a new publication, insert the number, date, title of that publication in numerical order and line out publications declared obsolete.
  - h. Converted Publications. Upon receipt of this index, change publication number (and references) to the converted number, i.e., change CAPM 50-18 to read "CAPR 52-18".

#### 2. Saleable Items.

All publications listed in this index are saleable items, unless special distribution is shown for personal use. In addition, publications (including pamphlets) listed as "Purchase Item Only" cannot be distributed free of charge even for official use. Order these publications from the Bookstore, NHQ CAP, 105 S. Hansell St Bldg 714, Maxwell AFB AL 36112-6332. (See "Catalog of Aerospace Education and Training Materials" for prices and order form.)

#### 3. Replacement Copies.

Units may replace copies of publications per CAPR 5-4, paragraph 6c (except those listed as "Purchase Item Only" or those with a special or limited distribution) by ordering on CAPF 8 (one copy) by mail to:

NHQ CAP/MSAD  
105 S. Hansell St Bldg 714  
Maxwell AFB AL 36112-6332

or FAX to (334) 953-5296

or at <http://www.cap.gov>

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Supersedes CAP INDEX 0-2, 1 October 2002.

OPR: MSA

Distribution: In accordance with CAPR 5-4.

**4. Regulation Series:**

0	Indexes	66	Aircraft Maintenance	123	Inspection
5	Publications Management	67	Supply	147	Exchange Service
10	Administrative Communications	70	Contracting Management	160	Medical
20	Organization and Mission-General	76	Travel	173	Finance
35	Personnel Procedures	77	Motor Vehicles	190	Public Affairs
39	Personnel-General	87	Real Estate	210	History
50	Training	100	Communications-Electronics	265	Chaplain
52	Cadet Program	110	Information Technology	280	Aerospace Education
60	Operations	111	Legal	900	Miscellaneous
62	Safety	112	Claims		

**5. Indexes/Regulations/Manuals:**

	Date	Title	OPR
INDEX 0-2	1 Apr 03	Numerical Index of CAP Regulations, Manuals, Pamphlets and Visual Aids	MSA
INDEX 0-9	1 Apr 03	Numerical Index of CAP Forms, Test Material, and Certificates	MSA
R 5-1	17 Aug 02	Ratification	GC
R 5-4	1 Jan 96	Publications and Blank Forms Management	MSA
R 10-1	1 Oct 96	Preparing and Processing Correspondence	MSA
R 10-1 C1	22 Dec 97		
R 10-2	10 May 99	Files Maintenance and Records Disposition	MSA
R 10-2 C1	20 Jun 01		
R 10-3	4 Nov 01	Administrative Authorizations	MSA
R 20-1	29 May 00	Organization of Civil Air Patrol (Available Only on Web Page)	DP
R 20-3	8 Nov 02	Charters and Other Organization Actions	DP
R 35-1	1 Dec 94	Assigned and Duty Status	DP
R 35-2	15 Jul 98	Notification Procedures in Case of Death, Injury or Serious Illness	DP
R 35-3	16 Mar 81	Membership Termination	DP
R 35-3 C1	1 Jul 83		
R 35-3 C2	1 Jul 85		
R 35-3 C3	30 Dec 88		
R 35-3 IMC 90-1	1 Mar 90		
R 35-4	15 Oct 98	Overseas Cadet Squadrons (Distributed to Overseas Cadet Squadrons Only) (Requisition from DPM)	DPM
R 35-5	1 Dec 02	CAP Officer and NCO Appointments and Promotions	DP
R 35-6	17 Aug 02	Aeronautical Ratings, Emergency Services Patch and Badges, and Ground Team Badges	DOSP
R 35-7	1 Apr 97	Removal of National Commander or National Vice Commander	GC

R 35-8	26 Feb 01	Membership Action Review Board	GC
R 35-9	4 Nov 01	Board of Governor and Wing Commander Selection Procedures	DP
R 39-1	1 Feb 89	Nondiscrimination in Federally Assisted Programs	DP
M 39-1	1 Jul 97	CAP Uniform Manual	DPM
M 39-2	1 May 96	Civil Air Patrol Membership	DP
R 39-3	2 Jul 98	Award of CAP Medals, Ribbons, and Certificates	DP
R 50-4	17 Aug 02	Test Administration and Security	ETP
R 50-11	1 Jan 86	Flight Clinics	DOV
R 50-17	1 Mar 03	CAP Senior Member Professional Development Program	ETP
M 50-20	1 Mar 88	CAP Model Rocketry Program	ETA
R 52-10	22 Mar 02	CAP Cadet Protection Policy	CP
R 52-16	1 Apr 03	Cadet Program Management	CPC
R 60-1	4 Nov 01	CAP Flight Management	DOV
R 60-1 C1	27 Jun 02		
R 60-1 C3	1 Mar 03	Supersedes Change 2, 10 Dec 02 and Change 2A, 20 Dec 02	
R 60-2	15 May 00	CAP Safety and Regulatory Compliance–Short-Notice Inspection	DO
R 60-3	10 May 01	CAP Emergency Services Training and Operational Missions	DOS
R 60-3 C1	17 Aug 02		
R 60-4 VIPTI	10 May 01	CAP Emergency Services Mission Forms	DOS
R 60-4 VIPTII	10 May 01	CAP Emergency Services Mission Forms-Incident Command System (ICS)	DOS
R 60-4 VII	10 May 01	CAP Emergency Services Training Forms	DOS
R 60-5	17 Aug 02	Critical Incident Stress Management	DOS
R 62-1	1 Mar 91	CAP Safety Responsibilities and Procedures	DOR
R 62-1 C1	1 Jul 92		
R 62-2	8 Nov 02	Mishap Reporting and Investigation	DOR
R 66-1	1 Feb 00	CAP Aircraft Maintenance Management	LGM
R 66-1 C1	12 Jan 01		
R 67-1	15 Aug 00	CAP Supply Regulation	LGS
R 67-4	1 Mar 93	Acquiring, Reporting, and Disposing of Corporate Aircraft	LGM
R 70-1	4 Nov 01	CAP Acquisition Regulation Introduction	LGC
R 70-1 C1	17 Aug 02	(Stocked and Issued by OPR) (Not Distributed Below Wing Level)	
R 76-1	15 May 97	Travel of CAP Members via Military Aircraft and Use of Military Facilities and Vehicles	DO

R 77-1	16 Nov 01	Operation and Maintenance of CAP Vehicles	LGT
R 87-1	8 Nov 02	Acquiring and Accounting for Real Estate and Facilities for CAP	LGT
R 100-1 Vol I	1 Aug 96	Communications	DOK
R 100-1 Vol III	21 Aug 00	Radiotelephone Procedures	DOK
R 100-2	27 Mar 02	Communications Equipment Management	DOK
R 110-1	1 Jan 00	Internet Operations	MS
R 111-1	1 Nov 93	Qualifications and Duties of Legal Officers	GC
R 112-9	1 Dec 92	Claims, Demands, and Legal Actions for or Against the Civil Air Patrol, The United States Air Force, and the United States	GC
R 112-10	1 Sep 99	Indemnification	GC
R 123-2	1 Sep 99	Complaints	GC
R 123-2 C1	20 Jun 01		
R 123-3	17 Aug 02	Civil Air Patrol Assessment Program	EXAI
R 147-1	10 Feb 86	Army and Air Force Exchange Privileges of CAP Members	DP
R 160-1	6 May 02	The CAP Health Service Program	DP
R 160-2	3 Jul 89	Authorized Medical Care at Air Force Hospitals	DP
R 173-1	17 Aug 02	Financial Procedures and Accounting Report for Units Below Wing Level	FM
R 173-2	22 Mar 02	Financial Procedures for CAP Regions and Wings (Not Distributed Below Wing Level)	FM
R 173-3	3 May 02	Payment for Civil Air Patrol Support	FM
R 173-4	31 Mar 00	Fund Raising/Donations	GC
R 190-1 VI	1 May 00	Guide to CAP Public Affairs (Chapters 1 through 8) (Converted from CAPP 190-1, Volume I)	PA
R 190-1 VII	1 May 00	Guide to CAP Public Affairs (Chapters 9 through 12) (Converted from CAPP 190-1, Volume II)	PA
R 210-1	1 Apr 91	The Civil Air Patrol Historical Program	PA
R 210-1 C1	15 Sep 92		
R 265-1	15 May 01	The CAP Chaplain Service	EXC
R 265-2	25 Feb 95	The Covenant and Code of Ethics for Chaplains of the CAP (Requisition From EXC)	EXC
R 280-2	17 Aug 02	Civil Air Patrol Aerospace Education Mission	ET
R 900-2	10 Sep 99	Use of CAP Name, Seal, and Emblem; Use, Display and Ceremonial Destruction of the US Flag and CAP Flags	PA
R 900-3	15 Jul 86	Firearms - Assistance to Law Enforcement Officials	GC

R 900-5	22 Mar 02	Civil Air Patrol Insurance/Benefits Program	GC
R 900-6	15 Jun 90	Hull Self Insurance (HIS)	LGM
R 900-6 C1	1 Jul 91		
R 900-7	30 Jul 99	Vehicle Self Insurance (VSI)	LGT

**6. Pamphlets:**

	<b>Date</b>	<b>Title</b>	<b>OPR</b>
P 2	15 Oct 91	CAP ELT/EPIRB Search (Purchase Item Only)	DOS
P 3	2 Jul 90	Guide to CAP Protocol (Purchase Item Only)	PA
P 4	15 Oct 97	How to Start a CAP Unit	DPM
P 5	2 Jul 90	Handbook for CAP Historian (Purchase Item Only)	PA
P 6	1 Jan 91	CAP Oral History Self-Study Guide (Purchase Item Only)	PA
P 7	15 Feb 99	CAP Senior Member Fast Start Handbook (Purchase Item Only)	DP
P 8	1 Mar 03	Test Control Officer Guide to Air Force Institute for Advanced Distributed Learning	ETP
P 15	1 Dec 99	Aerospace Education Officers' Handbook	ETA
P 33-1	1 Dec 93	Cadet Recruiting and Orientation Pamphlet (Requisition from PA)	PA
P 50-1	1 Feb 94	Commander's Guide (Purchase Item Only)	ETP
P 50-2	2 Jul 00	CAP Core Values	ETP
P 50-3	15 Feb 97	CAP Cadet Protection Training Instructor's Guide and Student Material (Requisition from ETP)	ETP
P 50-3 C1	6 Jul 99		
P 50-5	1 Aug 02	Introduction to Civil Air Patrol (Purchase Item Only)	ETP
P 50-6	1 Mar 97	CAP Cadet Protection Policy and Program for Parents and Leaders (Purchase Item Only)	ET
P 50-8	1 Jul 97	CAP Level I Senior Member Orientation Course (Purchase Item Only)	ETP
P 52-5	1 Apr 02	The Congressional Award (Purchase Item Only)	CPC
P 52-6	15 Apr 99	Cadet Programs-Mentoring (Purchase Item Only)	CPC
P 52-7	1 Oct 01	Cadet Orientation Flight Syllabus (Purchase Item Only)	CPC
P 52-9 Vol I	15 Aug 98	CAP Cadet Orientation Course-Instructor Guide (Converted from CAPP 50-9 Vol I) (Purchase Item Only)	CP
P 52-9 Vol II	15 Aug 98	CAP Cadet Orientation Course-Student Guide (Converted from CAPP 50-9 Vol II) (Purchase Item Only)	CP
P 52-9 Vol III	15 Aug 98	CAP Cadet Orientation Course-Slide Presentation (Converted from CAPP 50-9 Vol III) (Purchase Item Only)	CP
P 52-12 Vol 1	1 Jun 02	Required Staff Training – Instructor Guide (Purchase Item Only)	CPC

P 52-12 Vol 2	1 Jun 02	Required Staff Training – Student Guide (Purchase Item Only)	CPC
P 52-14	15 Oct 98	Staff Duty Analysis Guide (Converted from CAPP 14) (Purchase Item Only)	CP
P 52-18	1 Apr 03	Cadet Physical Fitness Program (Purchase Item Only)	CPC
P 55	1 Aug 00	CAP Drug Demand Reduction Program FY01-03 (Purchase Item Only)	DOD
P 110-1	1 Dec 96	Federal Statutes Affecting Civil Air Patrol (Requisition from GC)	GC
P 151	1 Jan 89	Standards, Customs and Courtesies (Purchase Item Only)	ETP
P 173-2 P 173-2 C1	6 Jan 78 15 Nov 82	Federal Taxes (Purchase Item Only)	GC
P 200	15 May 97	Specialty Track Study Guide-Personnel (Purchase Item Only)	DPP
P 201	15 Jan 00	Specialty Track Study Guide-Public Affairs Officer (Purchase Item Only)	PA
P 202	15 Feb 99	Specialty Track Study Guide-Finance Officer (Purchase Item Only)	FM
P 204	15 Apr 97	Specialty Track Study Guide-Senior Program Officer (Purchase Item Only)	ETP
P 205	1 Aug 96	Specialty Track Study Guide-Administration (Purchase Item Only)	MSA
P 206	1 Mar 90	Specialty Track Study Guide-Logistics Officer (Purchase Item Only)	LG
P 210	1 May 85	Specialty Track Study Guide-Flight Operations Officer (Purchase Item Only)	DOV
P 211	1 Apr 85	Specialty Track Study Guide-Operations Officer (Purchase Item Only)	DOV
P 212	3 Jun 85	Specialty Track Study Guide-Standardization/Evaluation Officer (Purchase Item Only)	DOV
P 213	15 Feb 98	Specialty Track Study Guide-Emergency Services Officer (Purchase Item Only)	DOS
P 214	1 Mar 94	Specialty Track Study Guide-Communications Officer (Purchase Item Only)	DOK
P 215	15 Feb 02	Specialty Track Study Guide-Aerospace Education Officer (Purchase Item Only)	ETA
P 216	30 Nov 84	Specialty Track Study Guide-Cadet Program Officer (Purchase Item Only)	CP
P 217	1 Jul 92	Specialty Track Study Guide-Safety Officer (Purchase Item Only)	DOR
P 218	1 Oct 97	Specialty Track Study Guide-Plans and Programs Officer (Purchase Item Only)	XP
P 221	10 Jan 95	Specialty Track Study Guide-The CAP Chaplain (Purchase Item Only)	EXC
P 221A	1 Mar 98	Specialty Track Study Guide-Chaplains Helping Chaplains (Purchase Item Only)	EXC
P 223	15 Jul 86	Specialty Track Study Guide-Historian (Purchase Item Only)	PA
P 225	15 Jan 01	Specialty Track Study Guide-Moral Leadership (Purchase Item Only)	EXC
P 265-1	Mar 97	Want to be Part of a Select Group of Civic-Minded Religious Leaders	EXC
P 265-2	Aug 02	CAP Values for Living	EXC
P 265-4	15 Apr 94	CAP Chaplain Service Handbook	EXC

**7. Booklets:**

	<b>Date</b>	<b>Title</b>	<b>OPR</b>
Booklet 1	5 Mar 01	Constitution and Bylaws of the Civil Air Patrol (Requisition from GC)	GC
Booklet	15 Jan 98	CAP Adverse Membership Action Handbook (Requisition from GC)	GC
Booklet	11 May 95	Legal Officer Handbook (Purchase Item Only)	GC

**8. Visual Aids:**

	<b>Date</b>	<b>Title</b>	<b>OPR</b>
VA 39-1		CAP Grooming Standards	DPP
VA 52-1	Apr 03	Cadet Program Achievement Specifications and Awards	CPC
VA 52-2	Apr 03	Cadet Progress Chart Through Mitchell	CPC
VA 52-3	Apr 03	Cadet Officer Progress Chart Through Spaatz	CPC
VA 176	1 Dec 84	Senior Member Progress Chart	ETP

**9. Obsolete:**

	<b>Date</b>	<b>Remarks</b>
INDEX 0-2	1 Oct 02	Superseded by CAP INDEX 0-2 , 1 Apr 03
INDEX 0-9	1 Oct 02	Superseded by CAP INDEX 0-9, 1 Apr 03
R 20-3	1 May 98	Superseded by CAPR 20-3, 8 Nov 02
R 35-5	4 Nov 01	Superseded by CAPR 35-5, 1 Dec 02
R 50-17	15 Jul 98	Superseded by CAPR 50-17, 1 Mar 03
R 52-18	1 Mar 96	Superseded by CAPP 52-18, 1 Apr 03
R 60-1 C2	10 Dec 02	Superseded by CAPR 60-1 C3, 1 Mar 03
R 60-1 C2A	20 Dec 02	Superseded by CAPR 60-1 C3, 1 Mar 03
R 62-2	15 Sep 99	Superseded by CAPR 62-2, 8 Nov 02
M 67-2	1 Jan 90	Rescinded
R 87-1	1 Jan 89	Superseded by CAPR 87-1, 8 Nov 02
P8	2 Jan 00	Superseded by CAPP 8, 1 Mar 03
VA 52-1	31 Dec 98	Superseded by CAP VA 52-1, Apr 03
VA 52-2	31 Dec 98	Superseded by CAP VA 52-2, Apr 03
VA 52-3	31 Dec 98	Superseded by CAP VA 52-3, Apr 03